

Student Registration Form 2017-2018

REG
Level

PLEASE PRINT CLEARLY

Child's Family Name _____ Date of Birth _____ day - month - year
Child's First Name _____
Middle Name _____ Gender Male Female
Address _____ Apt _____
City _____ Postal Code _____
Home telephone number _____ Emergency Telephone Number _____
School _____ Grade in Sept. 2017 _____
Child lives with Mother and Father Mother Father other Name _____
Father/Guardian Last Name _____ Mother/Guardian Last Name _____
First Name _____ First Name _____

Full Name of Parent/Guardian to contact with any matters concerning catechism. _____

Daytime Tel No _____ Evening Tel No _____ Email _____

Please specify any medical conditions, special needs, learning challenges and family considerations that we should be aware of while working with your child. Speak to your child's catechist and coordinator at the start of the catechism year:

Sacraments	Year	Church	City	reg # pg
Baptism	_____	_____	_____	_____
First Communion	_____	_____	_____	_____

My child has completed Be My Disciples level 2 3 4 5 at _____
My child has a sibling _____ in level 2 3 4 5

I understand and acknowledge my responsibility with respect to the faith development of my child and therefore, will attend mass regularly, participate in parent workshops, ensure that my child attends catechism regularly and assist my child with his/her learning.

Date Parent's/Guardian's Signature Name (please print)

FOR OFFICE USE ONLY

- YLC 2ND FRI 4:45 - YLC SAT 9:00 - 10:30 YLC SAT 3:00 - 4:30 YLC SUN 9:30 - 11:00 YLC MON 6:15-7:45
- YLC 3RD FRI 4:45 - CH SAT 9:00 - 10:30 CH SAT 3:15 - 4:45 CH SUN 9:45 - 11:15 CH MON 6:15-7:45

Group # _____ Catechist _____
Payment Received \$100 \$175 \$250 CASH 
Registration verified by _____ Date _____
Notes _____ 

Missione Maria Ausiliatrice *faith + family*

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EXPECTATIONS and GUIDELINES

Registration in the **Be My Disciples** catechism program at Missione Maria Ausiliatrice raises the expectation that you and your child will participate fully and responsibly in this faith journey. Our catechism program and process relies on both the good will of our volunteers and your steadfast commitment. Out of respect to our volunteers and to ensure the safety, enjoyment and spiritual development of all students, **all families enrolled in our Be My Disciples program must respect the following guidelines:**

Parents:

1. Must ensure that their child attends catechism regularly and punctually.
We expect your child to actively participate in and attend at least 80% of their catechism classes.
2. Should an absence be unavoidable, ensure that the missed lesson be done at home prior to the next week's lesson.
3. **Obligation as part of the catechism program is to attend 15 masses throughout the catechism year of 25 weeks, of which will be stamped after the mass attended and collected at the end of catechism year.**
(Mass stamps will only be given for Saturday evening and Sunday masses)
Mass attendance passports will be evaluated monthly. These mass attendance forms are due on the last day of CATECHISM.
*****Lost mass attendance passports will not be counted unless previously recorded by a catechist or a photo was taken of the passport. Child will have to restart from ZERO.*****

Should absences occur:

***Initial: _____

1. The centre coordinator will contact the parent(s).
2. The catechist will verify if the lesson has been completed at home.
3. If a child is absent frequently and/or their work is regularly incomplete, parents will be contacted by the catechist or centre coordinator to discuss the situation and find practical and fair ways to rectify the problem.
4. If the same issues persist, the parents will then be contacted by the program director in order to establish a final and more effective solution to the problem.
5. If after speaking with the program director, there are indications that a child has not successfully mastered the lesson content, has attended less than **80%** of their classes and/or repeatedly fails or refuses to complete all the required course work, the parents of the child will be asked to re-register the student for the same level prior to advancing to the next level.

(An obvious consequence of this course of action is that the Sacraments of First Communion and/or Confirmation will be celebrated a year later.)

Children:

1. Must show respect for fellow students, catechists, coordinators and priests.
2. Refrain from using foul language.
3. Refrain from disruptive behavior.
4. Refrain from causing bodily harm to themselves, other students and teachers.
5. Must show respect for class supplies and all facilities.

Should difficulties arise the following procedure will be enacted:

- Step 1: The catechist will intervene and contact the parents to discuss the situation and find practical and fair ways to rectify the problem.
- Step 2: If the problem persists, the centre coordinator will intervene and contact the parents to establish a more effective approach to correcting the issue.
- Step 3: If further intervention is still necessary after steps 2 and 3 have been enacted, parents will be contacted by the program director and asked to attend class with their child.
- Step 4: Should parents fail to comply with step 3 or if the child's behavior continues to routinely interfere with the functioning of the Be My Disciples catechism program after all the appropriate measures have been taken, the child will be asked to withdraw from our catechism program.
- Step 5: The following year, we will evaluate the child's readiness and desire to resume their faith journey.

I have read the above expectations and accept them:

Parent's/Guardian's Signature: _____ Date: _____